

**CITY OF DUVALL  
COUNCIL MEETING  
June 14, 2007  
7:00 P.M. - Duvall Fire Station**

Council Workshop    5:00 PM:        Joint City Council & Planning Commission Workshop on  
Design Guidelines – facilitated by staff and Mithum

**The City Council Meeting was called to order by Mayor Ibershof at 7:01 P.M.**

**Council Present:**        Gérard Cattin, Jeffrey Possinger, Gary Gill, Heather Page, Glen Kuntz.

**Staff Present:**        Cari Hornbein, Steven Leniszewski, Glenn Merryman, Kathy Hardy,  
Dianne Nelson, Jodi Wycoff.

**I.        Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll in the amount of \$244,089.11; Claims in the amount of \$342,704.49; Under Presentations add: Presentation to thank Duvall Days Volunteer Leaders; Excuse the absences of Councilmembers Breinholt and Brudnicki as they are on vacation.

**II.        Adoption of Council Agenda:**

*It was moved and seconded (Possinger- Page) to adopt the 6-14-07 Council Agenda. The motion carried . (5 ayes).*

**III.        Comments from the Audience:**

Lin McBride, 11329 244 Ave NE, Redmond, representing the Duvall Foundation for the Arts (DFA), invited everyone to Art in Bloom at Kokopelli Gardens on 284<sup>th</sup> Avenue in Duvall. The opening night gala is on Friday, June 15<sup>th</sup> and the event is open to the public Saturday and Sunday from 10:00 a.m. to 6:00 p.m.

**IV.        Approval of Consent Agenda:**

*It was moved and seconded (Possinger-Gill) to approve the consent agenda which included Payroll in the amount of \$244,089.11; Claims in the amount of \$342,704.49; the Council Meeting Minutes of 5/24/07; and Excuse the absences of Councilmembers Breinholt and Brudnicki as they are on vacation. The motion carried. (5 ayes).*

**V.        Presentation:        State Representatives: Roger Goodman and Larry Springer**  
Representative Larry Springer handed out a wrap up memo on the most recent legislative session and spoke on a few key items. One of the items he touched on was the fact that the Carnation Sewer Plant project is one of the top financial priorities for this region. He

also mentioned that as a member of the Select Committee on Puget Sound, he recently toured parts of Puget Sound and it is sick with pollution. The State needs to make this a priority. Representative Springer also talked about the two major transportation issues our district is facing which are the viaduct and the 520 bridge.

Representative Roger Goodman said that he has made it through his first year. One bill that he is particularly proud of is a bill that brought a new baccalaureate program to Lake Washington Technical College – particularly the future Duvall campus. He stated that he is working to get more funding for Emergency Preparedness. He said there is a lot of work to be done before we can say we are ready for the next emergency. Two of Representative Goodman's top priorities focus on drunk driving and domestic violence laws.

Representative Springer and Representative Goodman then took questions and comments from Council.

**Presentation: Mayor Ibershof and Council Thank Duvall Days Volunteer Leaders.**

Mayor Ibershof showed a slide show of Duvall Days. Mayor Ibershof and Council then thanked each Volunteer Leader in attendance for all of their help in making Duvall Days such a great success. Those not in attendance will have their framed letters of appreciation mailed to them.

**VI. Scheduled Items:**

**1. Committee Reports:**

*Committee reports will be given at the second Council Meeting of each month.*

**2. Mayor:** No report.

**3. Council:** No report.

**4. Staff:**

Administration & Planning – Cari Hornbein, Planning Director/City Hall Administrator, thanked Council for their comments during the workshop. She announced that the Planning Department will be taking a design tour in Mill Creek which will give a great hands on look at designs that work and those that do not. Lastly, Cari said that the RFP for the Park Plan is almost complete. The UGA annexation plan has gone through the boundary review board and there were no appeals. She also went over the schedule of the workshops and hearings for the UDR amendments.

Public Works - Steve Leniszewski reported that construction on Big Rock Ball Fields has begun. He told Council that he bring the contract amendments for the project to them for approval in July. Steve also reported that besides a few last minute touch ups the W.R.E.C.K. Center improvements are complete including new paint and floors. Puget Sound Regional Council will do a presentation at the July 12<sup>th</sup> Council meeting. The

Project Manager position is still open. Steve said that the Engineering Standards are being worked on to match the new Design Standards. Lastly, Steve announced that he will be bringing the 6-year TIP to Council at the next meeting. He handed out a draft of the plan for Council to review.

Police - Chief Glenn Merryman announced that he will help give a presentation on the Coalition of Small Police Agencies at the Suburban Cities meeting on June 20<sup>th</sup> at 6:00 p.m. and invited Council to attend. He also reported that Duvall has a recruit that will be graduating the academy on July 20<sup>th</sup> in Spokane. Chief Merryman reported that the Police Department recently passed two inspections. One was by Washington Association of Sheriffs and Police Chiefs, which looked at the new facility, specifically their holding cells. The other inspection was by Criminal Justice Training Center who reviewed their records on officer training. Lastly, Chief Merryman passed around photos of the recent Bicycle Rodeo that the department held. They had about 15 children in attendance and taught them about helmet safety, how to take care of their bikes and ran them through a bicycle obstacle course.

Finance - Dianne Nelson gave an update on the Springbrook Software conversion. She said that things are going well. They have implemented general ledger, payroll, accounts payable, accounts receivable, cash receipts, clearing house, e-time cards and utility billing. The modules that are in progress are bank reconciliation and online utility billing. She is hoping that by the end of the summer citizens will be able to view and pay their City of Duvall utility bill online. Modules yet to be implemented are fixed assets, human resources, project management, purchase orders and work orders. Lastly, Dianne reminded Council that Shelley Sweet puts an accounts payable report in each of their mailboxes on Council Meeting days. She encouraged them to review these reports and call her with any questions.

**VII. Public Hearing:**      *None*

**VIII. New Business:**

**1. (AB07-35) Ordinance #1052 amending Ordinance No. 987 to designate the City Engineer as the Director of Emergency Management..** *It was moved and seconded (Possinger-Page) to approve Ordinance #1052 amending Ordinance No. 987 to designate the City Engineer as the Director of Emergency Management. The motion carried. (5 ayes).*

**2. (AB07-36) Ordinance #1053 establishing the position and pay scale for a Confidential Assistant – Records Manager within the Police Department.** *It was moved and seconded (Page-Possinger) to Approve Ordinance #1053 establishing the position and pay scale for a Confidential Assistant – Records Manager within the Police Department. The motion carried. (5 ayes).*

**3. (AB07-37) Approve and authorize the Mayor to sign agreement implementing Memorandum of Understanding between Lake Washington Technical College, the**

**City of Duvall, and CamWest.** *It was moved and seconded (Cattin-Possinger) to Approve and authorize the Mayor to sign agreement implementing Memorandum of Understanding between Lake Washington Technical College, the City of Duvall, and CamWest.*

Cari Hornbein, Planning Director/City Hall Administrator presented a slide show explaining the agreement and answered questions from Council.

*The motion carried. (5 ayes).*

**IX. Executive Session:** *None*

**X. Adjournment:**  
*It was moved and seconded (Possinger-Gill) to adjourn the meeting. The meeting adjourned at 8:31 p.m.*

Signed \_\_\_\_\_  
Mayor Will Ibershof

Attest \_\_\_\_\_  
Jodi Lee Wycoff, Administrative Assistant